

Publicity of Manuals
Under
"Right to Information Act, 2005"
Govt. Mohindra College, Patiala (Pb.)

Tel. No. 0175-2311695

Fax No. 0175-2321516

i) Particulars of organization.

Govt. Mohindra College, Patiala (Pb.) 147001

Click about the College

Annexure-1 Attached

ii) Powers and Duties of its officers and employees:

The powers and duties of the officers and employees of Govt. Mohindra College, Patiala have been laid down under the C.S.R. Rules and Regulations as issued by the Govt. of Punjab through the Department of Higher Education (Punjab) and University Calendar of Punjabi University, Patiala from time to time.

Annexure- II Attached

iii) Procedure followed in the decision-making process including channels of supervision and accountability:

The decision-making process being followed by the College is as laid down by the Punjab Govt./Punjabi University, Patiala and University Grants Commission, New Delhi.

iv) Various committees are formed in the beginning of each session and there after from time to time to discharge their functions:

v) The rules, regulations, instructions, manuals and records, held by it or under its control or fused by its employees for discharging its functions:

Annexure- V attached

vi) The statement of the categories of documents that are held by the under its control:

Cash Books of Funds, Govt. Money, Fee and Funds Records, PTA Funds, HEIS Funds, Service Books, G.P. Fund Records, and Personal Files of all officers and employees of the College.

vii) The particular of any arrangement that exists for consultation with or representation by, the member of the public in relation to the formation of its policy or administration there of:

Parents Teacher Association (PTA) of the College, as constituted under the Rules and Regulations issued by the Government of Punjab and Higher Education Institute Society -HEIS (Regd) constituted under the Constitution of HEIS, Govt. Mohindra College, Patiala exist for consultation with, or representation by, the member of the public in relation to the formation of its policy or administration there of.

viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those boards councils, committees and other bodies are open to the public or the minutes of such meeting are accessible for public:

- Not applicable.

ix) A directory of its officers and employees:

Annexure VI attached

x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:

Annexure VII attached

xi) The budget allocated to each of its agency, indicting the particulars of all plans, proposed expenditures and reports on disbursements made:

Annexure VIII attached

xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

Annexure IX attached

xiii) Particulars of recipients of concessions, permits or authorizations granted by it:

Annexure X attached

xiv) Details of respect of the information, available to or held by it, reduced in an electronic form:

Details of respect of the information available on CD.

xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

Information about the College is disseminated through its official website: www.mohindracollege.org. Information is also provided through the College Prospectus which is published before the start of academic session every year. Besides, information is also made available under the provisions of the RTI Act, 2005 and rules and regulations made there under.

College Library is kept open to students, teachers and staff of the College during the College hours on all working days.

xvi) The names, designations and other particulars of the Public Information Officers:

Name	Telephone No.	
	Code	Number
Dr. Sudeep Bhangoo, Principal Public Information Officer	0175	2321695
Prof. Amarjit Singh Assistant Public Information Officer	0175	2321695 (PP)

Fax No. 0175-2311516

Email: mcpatiala@yahoo.com

xvii) Such other information, as may be prescribed:

Annexure - X, XI and XII attached

**(Dr. Sudeep Bhangoo)
Principal**

Annexure- I

1. Name and address of the College: **Govt. Mohindra College, Patiala (Pb.)**
2. Address for Communication: Govt. Mohindra College, Patiala-147001 (Pb)

Name of Officer	Telephone No.	
	Code	Number
Dr. Sudeep Bhangoo, Principal Public Information Officer	0175	2321695
Prof. Amarjit Singh Assistant Public Information Officer	0175	2321695(PP)
Fax No.	:	0175-2121516
Email	:	mcpatiala@yahoo.com

3. Type of college:

Affiliated Constituent

4. University to which the College is affiliated:

Punjabi University, Patiala.

5. Financial category of the College:

Grant-in-aid Self-financing Government funded

6. Does the University Act provide for autonomy to college?

Yes No

7. Date of establishment of the College:

30th March, 1875

8. Dates of UGC recognition:

	Year
i) Under 2(f)	1956-57
ii) Under 12(B)	1956-57

9. Is it a recognized minority college?

Yes No

10. Campus area in acres:

21 Acres (approx.)

11. Location of the College:

Urban Semi-Urban Rural
Tribal Any other

12. Current number of Programmes and Departments of the College:

a) Number of programmes:

Programmes	No.
10+1 (Medical and Non-Medical)	
Undergraduate	
B.Sc. (Medical) (TDC)	
B.Sc. (Non-Medical) (TDC)	
B.Sc. (Non-Medical with Computer Applications) (TDC)	
B.Sc. (Biotechnology) (TDC)	
B.A. (TDC)	
B.Sc. Hons. School in Economics (TDC)	
B.A. Hons. School in English, History, Political Science (TDC)	
BCA	
BBA	
Postgraduate	
M.A. in (Economics, English, History, Political Science, Punjabi, Hindi)	
M.Sc. Geography	
M.Sc. (IT)	
PGDCA	
UGC Add-on-Course:- Certificate, Diploma and Advanced Diploma Course in Clinical Diagnostic Techniques, Plant Biotechnology, Agro Services, Functional English, Environmental Education and Data Care Management.	

a) List of Departments in the College: Faculty wise:

Sciences

- Botany
- Chemistry
- Zoology
- Physics
- Biotechnology

Arts

- English
- Punjabi
- Hindi

- Economics
- Political Science
- History
- Sanskrit
- Sociology
- Philosophy
- Physical Education
- Geography
- Physical Education
- Public Administration
- Fine Arts
- Defence Studies
- Music Instrumental
- Music Vocal
- Mathematics
- Psychology

Computer Science

- Computer Science

Business Management